

Houghton Primary School



Do you have any learners currently or previously in this school ?

Yes

No

If Yes, Learners Full Names: _____

PERSONAL INFORMATION

LEARNER INFORMATION

Full Names:			Dexterity (Left or Right Handed)	
Surname:			Home Language:	
Gender	☐ Male	☐ Female	Province	
Date of birth			Current Grade in the current year:	
Identity Number / Passport Number:				
Nationality			Grade Applying for :	
Religious Domination			Pre-Primary Attended ?	
Ethnic Group			Media Consent:	☐ Yes ☐ No
Learner will travel by:	☐ Car	☐ Walk	☐ School Transport	Distance: _____

CERTIFIED SUPPORTING DOCUMENTS REQUIRED

- Certified Copy of the Unabridged Birth Certificate
- Copy of the Clinic/ Vaccination Card (First 2 pages)
- The Child's Latest School Report Card
- Present School Fee Statement
- Passport size photo of the Learner
- Certified copy of the (Mother & Fathers ID) or Legal Guardians
- Copy of the proof of Employment (Mother & Father) or Legal Guardians
- Certified copy of the proof of address
 - If you Own the property (Original Utility bill with your name & physical address)
 - If you are RENTING- (Your Landlord original utility bill, ID copy & rental statement)
 - If you are LEASING- (Update / Current Lease Agreement)



011 483 1450

Facebook & Instagram :
Houghton Primary School



admin@houghtonschool.co.za



<https://houghtonschool.co.za>

INFORMATION OF THE PREVIOUS SCHOOL

First Registration of learner in Gauteng	☐ Yes	☐ No
Learner Attended School Last Year	☐ Yes	☐ No
Previous School Name & Province		
Highest Grade Passed in the Previous School		
Reasons for leaving the previous school		

NEXT OF KIN DETAILS (ANYONE APART FROM THE BIOLOGICAL PARENTS)

Full Names:	
Relation: (Aunt, Uncle / Grandparents)	
Contact Number:	
Alternative contact number:	

LEARNER HEALTH INFORMATION

Chronic Illness	
Allergies	
Medication	

MEDICAL AID INFORMATION

Medical Aid Name & Number	
Primary Member	
Tel Number	

FAMILY DOCTOR INFORMATION

Dr's Name	
Tel Number:	
Alternative Number:	
Business Address:	

FAMILY STATUS:

☐ Both Parents
 ☐ Single Parent- Unmarried
 ☐ Single Parent Divorced
☐ Widow/ Widower
 ☐ Guardian
 ☐ Foster Care
☐ Childrens Home
 Deceased Parents: Yes ☐ No ☐

BIOLOGICAL PARENT / LEGAL GUARDIAN INFORMATION (1):

Title (Miss / Mr / Mrs)	
Full Names:	
Surname:	
Marital Status:	
ID Number:	
Nationality	
Home Language	
Preferred Language	
Marital Status	
Mobile Number	
Alternative number	
Email Address:	
Is Parent living with the learner? Yes / No	
Residential Address:	
Occupation Status (Employed / Self Employed Professional / Unemployed)	
Occupation	
Employer:	
Work Tel Number:	
Employers Physical Address:	3

BIOLOGICAL PARENT / LEGAL GUARDIAN INFORMATION (2):

Title (Miss / Mr / Mrs)	
Full Names:	
Surname:	
Marital Status:	
ID Number:	
Nationality	
Home Language	
Preferred Language	
Marital Status	
Mobile Number	
Alternative number	
Email Address:	
Is Parent living with the learner? Yes / No	
Residential Address:	
Occupation Status (Employed / Self Employed Professional / Unemployed)	
Occupation	
Employer:	
Work Tel Number:	
Employers Physical Address:	

PARENT DECLARATION:

The submission of fraudulent documents is a criminal offence and it will result in the application being revoked.

INCOMPLETE DOCUMENTS WILL NOT BE ACCEPTED

Any fraudulent documents & information will be reported to the Department of Basic Education & legal steps will be taken

I/ We Parents or Guardians of (Laerners Full Names) _____

Declare that the information above provided and supporting documents submitted are valid & true

Parent / Guardian (1)

Parent /Guardian (2)

Signature _____

Signature: _____

Date: _____

Date: _____

PERSONS RESPONSIBLE FOR SCHOOL FEES (PARENT / GUARDIAN) 1/2

According to the South Africans Schools Act, both biological parents regardless of the marital or relationship status are jointly and severally reliable for the full timely payment of school fees.

South African Schools Act (1998); the payment of school fees is **COMPLSORY**.

Houghton Primay School is a Quintal 5 (fee paying school). Failure to pay fees in full on time will result in legal action

Please indicate your school fees option below

Parents Full Names	
Signature:	
Date:	

SCHOOL FEE PAYMENT PLAN (PLEASE TICK ONE)

ANNUALLY (once off payment) PAID OFF BY 31 JANUARY	
MONTHLY (10 equal instalments) January - October	